

**MINUTES OF THE MEETING OF THE SOUTH HAMS DISTRICT COUNCIL HELD
AT FOLLATON HOUSE, TOTNES ON THURSDAY 11 FEBRUARY 2016**

MEMBERS

* Cllr I Bramble – Chairman

* Cllr P C Smerdon – Vice-Chairman

* Cllr K J Baldry	* Cllr N A Hopwood
* Cllr H D Bastone	* Cllr D Horsburgh
* Cllr J I G Blackler	* Cllr D W May
* Cllr J Brazil	* Cllr J A Pearce
* Cllr D Brown	* Cllr J T Pennington
∅ Cllr B F Cane	* Cllr K Pringle
* Cllr P K Cuthbert	* Cllr R Rowe
* Cllr R J Foss	* Cllr M F Saltern
* Cllr R D Gilbert	* Cllr R C Steer
* Cllr J P Green	* Cllr R J Tucker
∅ Cllr J D Hawkins	* Cllr R J Vint
* Cllr M J Hicks	* Cllr L A H Ward
* Cllr P W Hitchins	* Cllr K R H Wingate
* Cllr J M Hodgson	* Cllr S A E Wright
* Cllr T R Holway	

* Denotes attendance

∅ Denotes apology for absence

Officers in attendance and participating:

For all items: Head of Paid Service; Group Manager – Support Services; Section 151 Officer; COP Lead – Place and Strategy; Monitoring Officer; and Senior Specialist (Democratic Services)

52/15 MINUTES

The minutes of the meeting of Council held on 10 December 2015 were confirmed as a correct record and signed by the Chairman.

53/15 DECLARATIONS OF INTEREST

Members were invited to declare any interests in the items of business to be considered during the course of the meeting. These were recorded as follows:-

Cllr L A H Ward declared a personal interest in Item 10: 'Budget 2016/17' (Minute 56/15 below refers) by virtue of being the Council's representative on the South Hams Citizens' Advice Bureau and remained in the meeting and took part in the debate and vote thereon.

Cllr M F Saltern declared a Disclosable Pecuniary Interest in Item 9(e): 'Notices of Motion' (Minute 55/15(e) below refers) by virtue of being a non-Executive Director of Devon and Cornwall Housing and left the meeting during consideration of this particular motion.

54/15 **QUESTIONS**

It was noted that no questions had been received in accordance with Council Procedure Rule 8.

55/15 **NOTICE OF MOTIONS**

It was noted that five motions had been received in accordance with Council Procedure Rule 10.1.

(a) **By Cllrs Tucker and Wright**

“That authority be delegated to a Member Working Group on behalf of the Council, to consider and submit a response to the Government’s technical consultation document on the future of the New Homes Bonus scheme. The Member Working Group is to consist of four Members, with appointments to be confirmed by Group Leaders.”

In introducing the motion, the proposer highlighted the tight time constraints associated with responding to the consultation document before the prescribed deadline of 10 March 2016.

During the ensuing debate, some Members emphasised the seriousness of this consultation document and requested that the draft consultation response on the National Planning Policy Framework (Minute 59/15 below refers) should be both used as a template and read in conjunction with the response on this consultation document.

It was then:

RESOLVED

That authority be delegated to a Member Working Group on behalf of the Council, to consider and submit a response to the Government’s technical consultation document on the future of the New Homes Bonus scheme. The Member Working Group is to consist of four Members, with appointments to be confirmed by Group Leaders.

(b) **By Cllrs Pennington and Tucker**

“The proposed four year reduction in the Settlement Funding Assessment (SFA) is likely to undermine vital essential statutory services which are efficiently provided by South Hams District Council. This is a view fully endorsed by our external auditors Grant Thornton in their Value for Money report 2014/15 in which they state:-

‘On the basis of our work and having regard to the guidance on the specified criteria published by the Audit Commission we were satisfied that in all significant respects the Council put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ending 31 March 2015.’

Therefore, in view of the Council's economic delivery of services, we request the Secretary of State for Local Government to seek agreement with the Chancellor of the Exchequer to return the SFA at the 2016/17 level over the next four years and also consider improvements in line with any inflation.”

In introducing his motion, the proposer made reference to:-

- (a) the Council being a prudent and efficient local authority, which was a view echoed by Grant Thornton;
- (b) his view that central government funding was being wrongly directed towards Foreign Aid.

In discussion, a number of Members endorsed the sentiments of the motion, but wished to distance themselves from the comments of the proposer in relation to Foreign Aid.

It was then:

RESOLVED

The proposed four year reduction in the Settlement Funding Assessment (SFA) is likely to undermine vital essential statutory services which are efficiently provided by South Hams District Council. This is a view fully endorsed by our external auditors Grant Thornton in their Value for Money report 2014/15 in which they state:-

‘On the basis of our work and having regard to the guidance on the specified criteria published by the Audit Commission we were satisfied that in all significant respects the Council put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ending 31 March 2015.’

Therefore, in view of the Council's economic delivery of services, we request the Secretary of State for Local Government to seek agreement with the Chancellor of the Exchequer to return the SFA at the 2016/17 level over the next four years and also consider improvements in line with any inflation.

(c) By Cllrs Green and Hodgson

"This Council hereby:

- 1. defers consideration as to whether to create a Local Authority Company for at least a year to enable the changes that are being implemented under the T18 process to become effective;*
- 2. commits to carry out an impact assessment in conjunction with the business community to consider the effect which a large and highly competitive LACC would have on them and the wider local economy;*
- 3. agrees to focus more resources on investigating options for savings and income generation for the next 2 – 4 years;*
- 4. encourages West Devon Borough Council to consider extending its current waste contract for one year; and*
- 5. commits to carry out an assessment into the feasibility of the SHDC waste team taking on the West Devon Borough Council waste contract."*

In introducing the motion, the proposer highlighted the debate and recommendations which had been generated during the Executive meeting held on 4 February 2016 (Minute E.62/15 refers). As a consequence of these discussions, the proposer wished to alter his motion to the following:-

'This Council hereby agrees to set up a Working Group to consider alternatives to establishing a Local Authority Controlled Company (LACC).'

(NOTE. the Working Group will investigate opportunities for savings to be made and for generating additional income and some recommendations may well be able to be implemented even with the creation of a LACC.)

In support of the revised wording, some Members were of the view that the Council was rushing ahead too quickly with these proposals and had failed to explore other alternative potential options.

In reply, other Members felt that the motion was premature and made reference to the proposals being next scheduled for consideration at a Special Council meeting on 25 February 2016.

In addition, the point was made that the Special Council meeting would only be seeking agreement at this time to produce a detailed business case and implementation plan that would then enable further consideration of the merits of establishing a LACC.

When put to the vote, the motion was declared **LOST**.

(d) **By Cllrs Hodgson and Vint**

“That the Overview and Scrutiny Panel be requested to invite a representative from the Local Enterprise Partnership (LEP) to come and speak to a future Panel meeting regarding their role in local enterprise and their involvement in the Devolution Bid. This would provide an opportunity for greater understanding of who is involved in the Heart of The South West Partnership.”

The proposer highlighted that she was aware of concerns regarding the accountability of the LEP and she would welcome an in-depth Overview and Scrutiny review of the organisation.

The Chairman of the Overview and Scrutiny Panel proceeded to advise that it was a matter for the Panel itself to set its own work programme. Furthermore, the Chairman highlighted the adopted Scrutiny Proposal form, which was a tool for Members to submit potential future agenda items. Nonetheless, the importance of the issue was recognised and the Chairman confirmed that he was supportive of taking this request to the next Panel meeting.

It was then:

RESOLVED

That the Overview and Scrutiny Panel be requested to invite a representative from the Local Enterprise Partnership (LEP) to come and speak to a future Panel meeting regarding their role in local enterprise and their involvement in the Devolution Bid. This would provide an opportunity for greater understanding of who is involved in the Heart of The South West Partnership.

(e) **By Cllrs Hodgson and Horsburgh**

‘Given the concerns of many local residents in the South Hams, this Council will make its concerns known to the Secretary of State for Planning regarding the new Housing Bill. This new legislation undermines local democracy and the provisions of localism in the planning process. The new measures proposed would allow for agreed development and policies in the Local Plan to be overturned against local views, public representation and without proper public consultation.’

In introducing the motion, the proposer and seconder highlighted their concerns with the Bill. In particular, notable concerns were raised in relation to the right to buy initiative would lead to a dramatic reduction in available housing stock.

In discussion, specific reference was made to the timing of the motion. Some Members commented that they had a great deal of sympathy with the tone of the motion and felt that the 'right to buy' policy would be disastrous for the South Hams. However, these Members also felt that, since the Bill had already been considered by the House of Lords, it was unlikely that there would be further consultation in this regard.

In addition, some Members highlighted the relevance of the motion that was submitted by Cllrs Wright and Ward (and subsequently agreed by the Council at its meeting on 10 December 2015) whereby the Council wished to express its concerns on the proposals whereby Housing Associations would have to cut Social housing rents by 1% each year (Minute 48/15(a) refers).

When put to the vote, the motion was subsequently declared **LOST**.

56/15

BUDGET 2016/17

The Council considered a report that provided an update of the Council's overall financial position and that detailed the formal recommendations of the Executive to achieve a balanced Budget (Minutes E.47/15 and E.58/15 also refer).

The Leader of Council proceeded to introduce the agenda item and made specific reference to:-

- (a) the role of the District Council Network, Sparse and Local South West MPs in actively lobbying to ensure that the Council had obtained additional grant funding from central government;
- (b) the draft Budget securing service delivery for the 2016/17 financial year;
- (c) the budget surplus. Members were informed that it was the recommendation of the Executive to transfer the budget surplus in 2016/17 of £767,995 into a Contingency Earmarked Reserve (as outlined in recommendation 7 of the presented agenda report). Furthermore, decisions relating to how these monies would be specifically spent would be a matter for Members to consider in the future.

At this point, the 18 recommendations were **PROPOSED** and **SECONDED** and the Chairman subsequently invited any debate on each of them individually. In so doing, the following points were raised:-

- (i) With regard to recommendation 1, the overwhelming majority of Members felt that, when considering the financial pressures being faced by the authority, the Council had no option other than to increase Council Tax for 2016/17 by £5. A number of Members also emphasised their disappointment at the incredibly late notification that had been given to local authorities in respect of the final finance settlement;

In line with statutory requirements, a recorded vote was then undertaken on part 1 of the motion. The voting on this part was recorded as follows:-

For the motion (28): Cllrs Bastone, Blackler, Bramble, Brazil, Brown, Cuthbert, Foss, Gilbert, Green, Hicks, Hitchins, Hodgson, Holway, Hopwood, Horsburgh, May, Pearce, Pennington, Pringle, Rowe, Saltern, Smerdon, Steer, Tucker, Vint, Ward, Wingate and Wright.

Against the motion (1): Cllr Baldry.

Abstentions (0):

Absent (2): Cllrs Cane and Hawkins.

and the vote was therefore declared **CARRIED**.

- (ii) An amendment was duly **PROPOSED** and **SECONDED** as follows:-

“That the combined budget surplus identified in recommendation 7 (£767,995) and recommendation 15 (£777,402), which amounts to £1,545,397, be ringfenced for income based projects towards delivering in-house social affordable rental homes.”

A debate ensued on the amendment, during which the importance of affordable housing was reiterated. In conclusion, a number of Members felt that the amendment as proposed was too restrictive. As a further assurance that the Council remained committed to affordable housing delivery, the lead Executive Member for Business Development advised Members that officers were currently working on initiatives that would greatly support the intention of this amendment;

In line with statutory requirements, a recorded vote was then undertaken on the amendment. The voting on this amendment was recorded as follows:-

For the motion (6): Cllrs Baldry, Brazil, Green, Hodgson, Horsburgh and Vint

Against the motion (23): Cllrs Bastone, Blackler, Bramble, Brown, Cuthbert, Foss, Gilbert, Hicks, Hitchins, Holway, Hopwood, May, Pearce, Pennington, Pringle, Rowe, Saltern, Smerdon, Steer, Tucker, Ward, Wingate and Wright.

Abstentions (0):

Absent (2): Cllrs Cane and Hawkins.

and the vote was therefore declared **LOST**.

In line with statutory requirements, a recorded vote was then undertaken on parts 7, 10, 12, 14 and 15 of the motion. The voting on these parts was recorded as follows:-

For the motion (25): Cllrs Baldry, Bastone, Blackler, Bramble, Brazil, Brown, Cuthbert, Foss, Gilbert, Hicks, Hitchins, Holway, Hopwood, May, Pearce, Pennington, Pringle, Rowe, Saltern, Smerdon, Steer, Tucker, Ward, Wingate and Wright.

Against the motion (4): Cllrs Green, Hodgson, Horsburgh and Vint.

Abstentions (0):

Absent (2): Cllrs Cane and Hawkins.

and the vote was therefore declared **CARRIED**.

(iii) A Member highlighted his previously raised concerns regarding the lack of Citizens Advice Bureau (CAB) service provision for residents who lived in the western end of the district. In reply, it was noted that the CAB was currently undertaking a review during which this matter would be given further consideration.

In accordance with Council Procedure Rule 15.5, a recorded vote was then demanded on parts 2, 3, 4, 5, 6, 8, 9, 11, 13, 16, 17 and 18 of the motion. The voting on these parts was recorded as follows:-

For the motion (29): Cllrs Baldry, Bastone, Blackler, Bramble, Brazil, Brown, Cuthbert, Foss, Gilbert, Green, Hicks, Hitchins, Hodgson, Holway, Hopwood, Horsburgh, May, Pearce, Pennington, Pringle, Rowe, Saltern, Smerdon, Steer, Tucker, Vint, Ward, Wingate and Wright.

Against the motion (0):

Abstentions (0):

Absent (2): Cllrs Cane and Hawkins.

and the vote was therefore declared **CARRIED**.

It was then:

RESOLVED

1. That Council Tax for 2016/17 be increased by £5 (which equates to a Band D Council Tax of £150.42 for 2016/17, an increase of £5 per year or 10 pence per week). This equates to a Council Tax requirement of £5,566,140 (as shown in Appendix 2A of the agenda report presented to Members);
2. That the financial pressures (as outlined in Appendix 3 of the agenda report presented to Members) amounting to £1,690,000 be agreed;
3. That the £10,000 discretionary budget bid for the Citizen's Advice Bureau be agreed;
4. That the schedule of savings identified in Appendix 3 of the agenda report presented to Members (totalling £1,283,800) be agreed (this includes the additional saving of £31,800 following the review of Member Allowances);
5. That the Collection Fund Surplus of £210,000 as shown in Appendix 1A of the presented agenda report be agreed;
6. That the level of contributions to reserves to be included within the Authority's budget, as set out in Appendix 1B of the presented agenda report, be agreed (this includes using £500,000 of New Homes Bonus funding to fund the 2016/17 Revenue budget);
7. That the budget surplus in 2016/17 of £767,995 be transferred into a Contingency Earmarked Reserve (see Part 2 of the presented agenda report for an explanation of this figure)
8. That the allocation of Council Tax Support Grant for Town and Parish Councils be set at £101,658 in 2016/17, a reduction of 9.9% as per Appendix E of the agenda report presented to the Executive at its meeting on 4 February 2016;
9. That the Council set its total net expenditure for 2016/17 at £8,751,722 (Appendix 1A of the presented agenda report refers);
10. That £153,900 of New Homes Bonus funding for 2016/17 be allocated to the Community Reinvestment Projects budget for 2016/17. Any underspend from the 2015/16 Community Reinvestment Projects budget of £153,900 is to be transferred into the Capital Programme Reserve;

11. That the Council transfers £24,606 of its allocation of the New Homes Bonus for 2016/17 to the Dartmoor National Park Sustainable Community Fund. The funds are awarded as a one off payment to Dartmoor National Park, to award projects on an application basis administered by Dartmoor National Park. (NOTE: the following conditions will apply):
 - A. decisions must be taken in consultation with the South Hams District Council local Ward Member(s);
 - B. funding can only be used for capital spending on projects in those parts of Dartmoor National Park which fall within the South Hams District Council Boundaries and enable the Dartmoor National Park to carry out its social economic responsibilities; and
 - C. Dartmoor National Park reports on the progress in the application of, and use of the funds to the Overview and Scrutiny Panel, in time for budget decision to be made;
12. That £464,000 of New Homes Bonus funding from the 2016/17 allocation be used to fund housing capital projects (Disabled Facilities Grants and Affordable Housing);
13. That the Capital Programme for 2016/17 totalling £1,765,000 (and funding sources) be agreed as set out in Item 8 of the Executive meeting on 4 February 2016;
14. That £150,000 of New Homes Bonus funding for 2016/17 be transferred into an Earmarked Reserve for the one-off costs of the Local Authority Controlled Company (LACC – see Section 5.9 of the Executive report on 4 February 2016);
15. That the unallocated New Homes Bonus of £777,402 be transferred into an Innovation Fund (Invest to Earn) Earmarked Reserve (as per 7.10 and 7.11 of the Executive report refers);
16. That the minimum level of the Unearmarked Revenue Reserves be maintained at £1,500,000 as per Section 9 of the Executive report refers;
17. That the level of reserves as set out within the presented agenda report and the assessment of their adequacy and the robustness of budget estimates be noted. (NOTE: this is a requirement of Part 2 of the Local Government Act 2003); and
18. That a waste round review be supported that considers a four day waste and recycling collection round.

57/15

HEART OF THE SOUTH WEST FORMAL DEVOLUTION BID

A report was considered that sought to endorse the current approach to devolution and the drafting of proposals, their submission and negotiation of a deal for the Heart of the South West.

In introducing this item, the Leader of Council made particular reference to:-

- the process having commenced in August 2015 and numerous senior officer and Member meetings having taken place since then to get to this point;
- his hope that this process would help to improve working relations between the local authorities across Devon and Somerset;
- the emphasis being given in the proposals to the marine industry, housing provision and upskilling. Whilst he acknowledged that the proposal was currently high level and therefore lacking precise details, the Leader welcomed reference in the proposals to these matters; and
- his view that it was important to be a partner authority in this process rather than an outsider.

During discussion, the following points were raised:-

(a) Some Members expressed their concerns over the proposals for reasons including:

- the similarities between the aspirations of the Bid and those of the Heart of the South West Local Enterprise Partnership (LEP) and a sense that the LEP was driving the devolution agenda;
- a lack of reference to what benefits the proposals would add;
- the lack of public awareness and consultation over the proposals;
- the potential loss of democracy being regrettable; and
- the importance of a Strategic Environmental Impact Assessment being undertaken.

In light of these concerns, an amendment was **PROPOSED** and **SECONDED** whereby recommendation 3 should be deleted. The proposer informed that the purpose of this amendment was to ensure that, in the event of any changes, a consultation exercise would need to be undertaken.

In reply, other Members commented that there was no duty to consult in this regard and therefore questioned the need for this amendment.

When put to the vote, the amendment was declared **LOST**.

(b) The importance of the Council remaining a partner and having a degree of influence in the process was reiterated and recognised by a number of Members.

It was then:

RESOLVED

1. That the Leader's current approach to devolution and the drafting of proposals, their submission and negotiation of a deal for the Heart of the South West be endorsed namely:
 - working with local authorities, National Parks and the Heart of the South West Local Enterprise Partnership to deliver full proposals for Devolution which will seek a formal agreement with Government on a formal devolution deal (as set out in Appendix 1 of the presented agenda report);
2. That the final devolution proposal be approved; and
3. That, should the government timescales change, or minor amendments become necessary, authority be delegated to the Head of Paid Service in consultation with the Leader of Council to approve the final proposal.

58/15

MEMBERS' ALLOWANCES REVIEW

A report was considered that presented the recommendations of the Independent Panel on Members' Allowances.

In discussion, reference was made to:-

- (a) the Panel recommendations. A number of Members expressed their support for the Panel recommendations, which were felt to recognise the additional workload being undertaken by the now 31 Member Council;
- (b) the demographic profile of Members. It was hoped that the Panel's recommendations would help to encourage a wider range of prospective candidates to consider standing for Council.

It was then:

RESOLVED

That the recommendations of the Independent Panel on Members' Allowances (as outlined at Appendix A of the presented agenda report) be agreed and that the revised Scheme of Members Allowances (as shown at Appendix C of the presented agenda report) be adopted with immediate effect, with any consequent increases in Allowances backdated to 11 May 2015.

59/15

NATIONAL PLANNING POLICY FRAMEWORK DRAFT CONSULTATION RESPONSE

A report was considered that sought agreement to the submission of the draft consultation response on the proposed changes to the National Planning Policy Framework (NPPF).

In discussion, reference was made to:-

- (a) the content of the draft response. In commending the robustness of the draft response, several Members recognised the importance of this document and wished to congratulate the officers for producing an excellent piece of work;
- (b) an addition to the proposed recommendation. In light of the importance of the issue, the proposer and seconder of the motion were willing to accept an additional recommendation as below:

‘That a copy of the response also be circulated to the Local Government Association and SPARSE.’

Furthermore, Members were assured that each of the local authorities across Devon were intending to respond to this consultation exercise along similar lines.

It was then:

RESOLVED

1. That the draft consultation response to the Department for Communities & Local Government (as set out at Appendix 1 of the presented agenda report) be agreed; and
2. That authority be delegated to the Lead Specialist – Place and Strategy, in consultation with the lead Executive Member, to agree any minor modifications to the final submission; and
3. That a copy of the response also be circulated to the Local Government Association and SPARSE.

60/15

SENIOR PAY POLICY STATEMENT 2016/17

A report was considered that sought approval of the adoption of the Senior Pay Policy Statement for 2016/17.

Having been suggested, officers agreed to include in future Pay Policy reports comparative figures with the previous year.

It was then:

RESOLVED

That the Pay Policy Statement for 2016/17 (as attached at Appendix A of the presented agenda report) be adopted.

61/15

REPORTS OF BODIES**RESOLVED**

That the minutes and recommendations of the undermentioned bodies be received and approved subject to any amendments listed below:-

(a) Executive 10 December 2015

E.46/15: Revenue Budget Monitoring 2015/16**RESOLVED**

1. That £50,000 be used from the Strategic Issues Reserve, £150,000 from the Planning Policy and Major Developments Reserve and £55,000 from the T18 Investment Reserve to fund:
 - the T18 transition costs of £125,000 (Note J of the agenda report presented to the Executive refers);
 - the vacancy provision of £100,000 which has not been met (Note J of the agenda report presented to the Executive refers);
 - the planning legal fees of £30,000 (Note R of the agenda report presented to the Executive refers);
2. That the uncommitted balance of £50,000 from the Print Room Equipment Reserve be released back to the General Fund (Unearmarked) Reserves; and
3. That £25,000 be transferred into an Earmarked Reserve for Homelessness Prevention (as per Note F of the agenda report presented to the Executive).

E.50/15: T18 Budget Monitoring Report – Quarter 2 2015/16**RESOLVED**

That the postponement (to 2016) of the round reviews and the waste review changes be funded by using £100,000 of the Business Rates Earmarked Reserve and £75,000 of the Strategic Issues Earmarked Reserve.

E.54/15: Reports of Bodies**(a) Overview and Scrutiny Panel – 19 November 2015****(i) O&S.51/15 Review of Fees and Charges**

RESOLVED

1. That the proposed fees and charges (as set out in the agenda report and appendices presented to the Panel) be approved as part of the 2016/17 Budget Setting process, subject to the shower charges being increased from 20p to £1;
2. That delegated authority be given to the Community Of Practice Lead for Environmental Health, in consultation with the lead Executive Member, to modify the charges of Food Export Certificates, once the outcome of the current review is known; and
3. That delegated authority be given to the Group Manager for Commercial Services, in consultation with the lead Executive Member, to set the Commercial Waste charges, once all the price modelling factors are known.

(b) Development Management Committee 16 December 2015

(c) Audit Committee 7 January 2016

A.26/15: Certification Work for South Hams District Council for Year Ended 31 March 2015

The lead Executive Member for Support Services wished to reiterate the views of the Committee whereby the Housing Benefit team should be thanked and congratulated for their hard work and commitment to the Council.

(d) Overview and Scrutiny Panel 14 January 2016

(e) Development Management Committee 20 January 2016

(f) Executive 4 February 2016

E.59/15: Capital Budget Proposals for 2016/17

RESOLVED

1. That the views of the Overview and Scrutiny Panel on the Capital Budget Proposals be endorsed, namely that an Options Appraisal is required with Member involvement for the Follaton House boilers (paragraph 3.1.2 of the presented agenda report refers) and that any allocation of Locality vehicles (paragraph 3.2 of the presented agenda report refers) be determined after the March 2016 Overview and Scrutiny Panel review of the Locality role;

2. That the Capital Programme of £1,765,000 be financed by using:-
 - £635,000 from the Capital Programme Earmarked Reserve;
 - £300,000 from Capital Receipts;
 - £366,000 from Better Care Funding towards Disabled Facilities Grants; and
 - £464,000 from New Homes Bonus funding.
3. That £40,000 be allocated from the Capital Programme Contingency Reserve to pay for solar panels on the roofs of employment units at Burke Road, Totnes.

E.63/15: Community Right to Build Orders – Delegated Procedures

RESOLVED

1. That authority to approve the Community Right to Build Orders Procedure (as set out in Appendix 2 of the presented agenda report) be delegated to the Lead Specialist Place and Strategy, in consultation with the Lead Executive Member for Business Development and Local Plan and the local Ward Member(s) for the relevant Neighbourhood area; and
2. That appropriate changes be made to the Council's Neighbourhood Planning Protocol.

E.64/15: Effectively Implementing SHDC DP11: Housing Mix and Tenure

RESOLVED

1. That, when applying policy SHDC DP11: Housing Mix, the following indicative housing size mix be used to inform housing proposals:
 - 35% - 1 and 2 bed dwellings;
 - 35% - 3 bed dwellings; and
 - 30% - 4 + bed dwellings.
2. That the use of Office for National Statistics (ONS) Neighbourhood Statistics data be approved to inform the mix of housing type for housing proposals.

E.65/15: Safeguarding Policy

RESOLVED

That the Safeguarding Policy be adopted.

(Meeting commenced at 2.00 pm and concluded at 5.00 pm)

Chairman